



# News, Notes, & Reminders

*Your source for information, updates, and training related to HCC Fiscal Services*

May 5, 2016

## Virtual Alpha Update

HCC successfully transitioned to the “virtual alpha” this past weekend. Many hours of planning and testing went into this project and its success was largely dependent on the work and expertise provided by Jill Griffith, our system administrator.

We’d also like to thank Allison Wiggins (Lockland) and Donna Jennings (Felicity-Franklin) for their efforts as they took time out of their Sunday to assist HCC staff with testing out the new system.

## Sungard – eFinancePLUS

Representatives from Sungard came out to West Clermont on Tuesday, May 3<sup>rd</sup> to demonstrate the eFinancePLUS software. West Clermont staff and fiscal staff from several other districts attended and we’ve received a lot of good feedback about the product.

The deadline for applying for the first wave of implementations has been extended to next Friday, May 13<sup>th</sup>. The first wave will begin on July 1<sup>st</sup> with a target go-live date of January 1<sup>st</sup>, 2017. Please contact [david@mail.hccanet.org](mailto:david@mail.hccanet.org) if you’re interested in using Sungard or if you need additional information about pricing or functionality.

Districts interested in more information about the implementation “waves” can reach out to [David Downs](#).

For additional literature, videos, and information related to this ERP solution, go check out the [Program Portal Webpage](#).

## State Software Redesign

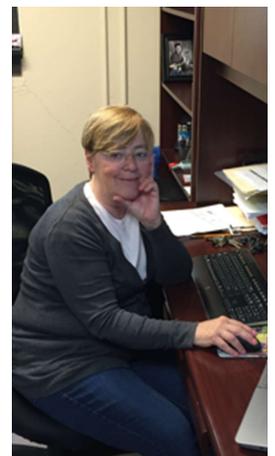
If you haven’t already done so, we suggest you check out SSDT’s May newsletter ([link](#)). It contains upcoming preview release highlights for USPS-R, USAS-R, as well as some other information related to the redesign.

Also in the newsletter, there’s a nice crosswalk that provides a listing of the Classic USXS program acronyms and their newly translated names in the redesign. SSDT made a conscious effort to update the program names to more conventional, user-friendly terminology. This crosswalk will assist users who are familiar with the old terminology become familiar with the new without too much hunting and searching.

## Major Milestone

If you’ve ever visited our offices, chances are you’ve had the pleasure of speaking with Henrietta Philpot, HCC’s Executive Assistant. Not only is Henrietta the proud owner of the smiling face you see in the picture to the right, she’s an integral cog in the wheel that we call “HCC”.

Last week marked Henrietta’s 20<sup>th</sup> year of service at HCC! We celebrated with cake and laughter and thought our districts might also appreciate hearing about Henrietta reaching this milestone. Congratulations to Henrietta! HCC appreciates all that you do to make this a great place.



## Five Year Forecast Info

Five Year Forecast is a financial projection which consists of three years of historical data, projections for the current year and four ensuing years, the ADM forecast, and a summary of key assumptions. Data is required to be reported in EMIS by all city, exempted village, local, and joint vocational school districts.

The required Spring Update submission of this data is due by May 31<sup>st</sup> of each year. District QF and QN records are submitted via the EMIS Data Collector. If districts wish to also send district notes in PDF format, they should be emailed

[schoolfinance@education.ohio.gov](mailto:schoolfinance@education.ohio.gov). If you have questions about anything related to the Five Year Forecast, please feel free to reach out to the HCC Finance Team.

## Fiscal Year End Meetings

Be sure to mark your calendars for our Fiscal Yearend Accounting and Finance Meetings! Payroll users will meet on June 2<sup>nd</sup> from 1:00 – 3:00 p.m. in the “Blue Room” at CCESC and there will be a duplicate session on June 3<sup>rd</sup> from 1:00 – 3:00 p.m. at our HCC – Mt. Healthy location.

Accounting users will meet on the same dates but at different times. The June 2<sup>nd</sup> meeting will be held from 10:00 a.m. to noon at CCESC and the June 3<sup>rd</sup> meeting will be held from 10:00 a.m. to noon at HCC. Please use the HCC event scheduler (found at [www.hccanet.org](http://www.hccanet.org)) to register. We look forward to seeing you there!

## How Can You Use OnBase?

OnBase, a Hyland Software solution, is a document management software hosted and supported by HCC that can significantly increase your district’s efficiency by automating your financial and HR records.

With OnBase, you’ll be able to route requisitions and/or invoices through a workflow for fast approval, purchase order creation and payment. Additionally, OnBase integrates with State Software to archive payroll documents and also integrates with banking software to archive cancelled checks.



To learn more about OnBase and how it can help you manage your financial and HR records, please reach out to [Laura Gallogly](#) for a demo.